



**MASS TRANSPORTATION AUTHORITY  
MINUTES OF THE APRIL 27, 2023 BOARD MEETING**

**PRESENT:** Luke Zelle, Chair, Glenn Wilson, Scott Grossmeyer, Charles Winfrey, Joseph King, Tommie Johnson, Ellen Ellenburg, Sharon Reeves, Lisa R. Anderson

**ABSENT:** None

**STAFF:** Ed Benning, Jacqueline Saxton, Ken Vavra, Corwin Matthews, Ed Burger, Colette Champine, Shawnice Dorsey, Rod Evans, Patrick Tesler, Karl Petrich, Mike Forester, Adam Stohlman, Paul Mattern

**GUEST:** Boots Abrams

Chairman Zelle called the meeting to order at 8:00 AM.

**Comments of the Public**

None

**Approval of the March 23, 2023 Regular Board Meeting Minutes**

Ellen Ellenburg moved, supported by Scott Grossmeyer, to approve the March 23, 2023 regular board meeting minutes. Motion approved unanimously.

**Approval of the March 21, 2023 Finance Committee Meeting Minutes**

Scott Grossmeyer moved, supported by Charles Winfrey, to approve the March 21, 2023 finance committee meeting minutes. Motion approved unanimously.

**Resolution #23-38 authorizing the General Manager to allocate \$3,000 for bus passes to match \$3,000 in funds received from the United Way of Genesee County, to be utilized by the St. Luke's N.E.W. Life Center of Flint.**

Ellen Ellenburg moved, supported by Scott Grossmeyer, to approve Resolution #23-38. Motion approved unanimously.

**Resolution #23-39 authorizing the General Manager to enter into a two-year agreement with the option to renew for three additional one-year periods with Hi-Tech Protection, Inc., Flint, MI to provide Off-Duty Flint Police Officers for a total two-year contract amount not to exceed \$161,200.00.**

Ed Benning stated this agreement is for off duty police officers with arrest authority. There will not be a rate change with this renewal; Hi-Tech has been doing an excellent job for us for ten years.

Scott Grossmeyer moved, supported by Charles Winfrey, to approve Resolution #23-39. Motion approved unanimously.

**Resolution #23-40 authorizing the General Manager to enter into a two-year agreement with the option to renew for three additional one-year periods with Allied Universal Security Services, Southfield, MI for Security Guard Services for a total two-year contract amount of \$1,471,060.00, based on 560 weekly hours each year.**

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Ed Benning stated that staff evaluated all submitted proposals and deemed Allied Universal Security to be the highest scoring, most responsive, responsible proposer. Allied has vast nationwide experience in the transportation arena and is also involved with the American Public Transportation Association.

Charles Winfrey moved, supported by Scott Grossmeyer, to approve Resolution #23-40. Motion approved unanimously.

**Resolution #23-41 authorizing the General Manager to enter into an agreement with SRF Consulting, Minneapolis, MN to provide an updated Fixed Route Study, at a not to exceed cost of \$294,062.20.**

Ed Benning stated that this is an important study, with the aftermath of the pandemic so much has changed, it is time to look at the routes within our community so to better serve the public. This study will allow us to take a look at all areas of our fixed routes and make recommendations for adjustment. There will be community and board member involvement as the study progresses.

Glenn Wilson moved, supported by Scott Grossmeyer, to approve Resolution #23-41. Motion approved unanimously.

**Resolution #23-42 authorizing the General Manager to enter into an agreement with InterClean Equipment, LLC Ypsilanti, MI for the Purchase, and Installation of two Bus Wash Systems at a not to exceed cost of \$709,546.00 and a 5% contingency allowance not to exceed an amount of \$35,477.30.**

Corwin Matthews stated that our current bus wash system is over 25 years old and needs to be replaced. InterClean has over 39 years of experience installing bus wash systems; this system will be programmed to wash medium and large size buses.

**Budget Variance Report**

Colette Champine presented the budget variance report to board members, highlighting revenue, expenses, and current trends.

**General Managers Report**

Ed Benning introduced new employee Adam Stohlman, MTA Director of Risk Management, and the promotions of Shawnice Dorsey to Director of Grants and Training and Paul Mattern to Chief Development Officer / Project Management, stating these are all very important positions as we currently have many projects going on.

Mr. Benning updated the board on the upcoming conference of the American Bus Benchmarking Group to be held at the MTA, and the 50<sup>th</sup> Anniversary Gala in May. Mr. Benning stated he was very proud of all who participated in preparation of the Governor's visit yesterday, which was a great event showcasing the hydrogen bus and station.

**Comments of Board Members**

Luke Zellely stated that the Governor's visit was a great day for the MTA, and an event like this does not happen without great staff. Chairman Zellely thanked the employees and congratulated new staff and those who received promotions.

The meeting was adjourned at 8:50 A.M.

