

# **ELDERLY AND DISABLED LOCAL ADVISORY COUNCIL AGENDA**

**January 14th, 2025 @ Family Service Agency**

**1422 W Court St, Flint, MI 48503**

**FACILITATOR: Pamela Reid**

**CALL TO ORDER**

**ATTENDANCE**

**ANNOUNCEMENTS:**

**GUESTS:**

**APPROVAL OF DECEMBER MINUTES**

**OLD BUSINESS:**

- **ADA Certification process**
- **Membership Vacancies**
- **By-law Review and Approval**
- **2026 Meeting Location Sign Up**
- **ADA Application**
- **New Call System and software for MTA**

**NEW BUSINESS:**

- **FY26 Specialized Services Allocations - Review**
- **Vehicle Leases**
- **Loose Vehicle Lease Application**
- **Vehicle Accessibility Plan Update**

**STATUS REPORT SERVICE REPORT– Ed Burger**

**MTA PUBLIC COMMENT**

**MEMBER COMMENT**

**ADJOURNMENT**

# ELDERLY AND DISABLED LOCAL ADVISORY COUNCIL

## MEETING MINUTES

December 10, 2025 via ZOOM | 10:00 AM

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Here is the Zoom information for the MTA LAC Meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/81901140627?pwd=UUlQbVFWgSslryzoLccXgT795iXmz.1>

Meeting ID: 819 0114 0627

Passcode: 370834

**FACILITATOR:** Pamela Reid

**CALL TO ORDER:** 10:06 AM

**ATTENDANCE:** Pamela Reid, Brooke Gow, Sabrina Bouchard, Jessica Dixon, Ed Burger, Kevin Galloway, Tameka Duncan, Lauren Thompson, Georgia Kitchen

**GUESTS:** None

**APPROVAL of NOVEMBER MINUTES:**

Motion to approve the minutes were made by Jessica Dixon, and Brooke Gow second. All in favor.

**ANNOUNCEMENTS:** No announcements made.

**MEETING MINUTES:**

**OLD BUSINESS:**

- *ADA certification:* Jessica Dixon from The Disability Network did not have information on the ADA certification. She stated Tina Browne is still overseeing that department and business is as usual. Pamela Reid explained this is a standing item and we typically receive reports monthly from TDN on this.
- *New Member Introduction:* Lauren Thompson from the Genesee County Department of Veteran Services joined us. She introduced herself and we welcomed her to the group.
- *Bylaw Review:* Bylaws were reviewed at the last meeting, however, they were not passed as the board requested more time to review the electronic voting portion and the board requested more time to review the Open Meeting Act to ensure our Bylaws were ethical and lawful.
  - o      Sabrina Bouchard stated this should still be reviewed if it has not been already, but in her professional opinion, our amended bylaws do not go against the Public Meeting Act. Once this is reviewed, the vote can confidently put this forward for a vote.
  - o      Sabrina explained that the Open Meetings Act states in the act, that the nature of our group, as an Advisory board, is not subject to the Public Meeting Act. We cannot, however, participate in a “roll call” vote.
  - o      Georgia Kitchen stated she was unable to access the PDF as it was not accessible. Jessica Dixon from TDN stated she is willing to work with Ms. Kitchen and Ms. Bouchard to make the PDF accessible.
  - o      It was approved by the board that the Bylaws would permit electronic voting methods; this is not an official order; the updated bylaws will be emailed, and the vote will take place in January.

- *The Safe Streets Grant & The Safety Action Plan:* No updates. Cody is absent but reported there is no update at this time.
- *Meetings moving forward:* January's meeting will take place at Family Service Agency of Mid-Michigan – 1422 W. Court St, Flint, MI 48503.
  - Lauren Thompson from the Department of Veterans Services offered to look at a room space for the meetings.
  - Tameka Duncan from GHS also offered to inquire with GHS.
  - Pamela Reid reminded the group that we are required to meet 10 times per year, and we do not meet in July.
  - Brooke Gow brought up an old conversation about having the meetings in the same place every month. It was asked of Lauren and Tameka, who are seeking permanent room spaces, to see if the room bookings can be consistent (the second Wednesday of every month at 10 AM, except for July).

#### **NEW BUSINESS:**

- Jim Hukan on the MTA board, who uses MTA Your Ride for transport, as he is visually impaired and legally blind. He stated that often times confirmations come through after hours, so if there are issues with a ride booked, he cannot call since it's after hours and make corrections in the designated time.
  - Ed Burger stated MTA is working on a new technology for booking and scheduling calls.
  - Kevin Galloway stated they are working on this still; the new software is a couple of months' out
  - Brooke Gow asked if the LAC could have access to the new software and platform prior to being rolled out. Ms. Gow stated its beneficial to both MTA and users for ADA users to give input on the new software so it is appropriate and ADA compliant
- *New ADA Application follow-up:* Sabrina Bouchard inquired if the ADA application was implemented or changed.
  - Jessica Dixon stated there has been a lot of talk about updating the application. TDN is still using the same application. However, she said there are certain things that must be on the application. The application does need updating and accessibility updates.
  - Ed Burger stated he will be reaching out to their designated employee, Marie Stewart, at MTA to review what MTA needs on the application. Mainly, verbiage regarding service animals.
  - Sabrina Bouchard suggested forming a committee with interested parties to make these updates. This committee will include: Jessica Dixon, Ed Burger, Marie Stewart, Tina Browne, Kevin Galloway, Sabrina Bouchard, and Brooke Gow
- *Status Report and Service Report from MTA's Ed Burger*
  - The individual who typically gathers this information has been ill, so he had a limited report. What was reported is as follows:
  - Ridership: There was no ridership report.
    - 24,456 paratransit riders in November
    - 1,430 personal care attendants accompanied riders this month who required assistance
    - X with ADA certification
    - X non-ambulatory trips
    - No-shows and late cancellations have crept up to over 5% of total trips (1 out of 20 rides). 10-11% total of "wasted capacity" which could have been used for other trips.
    - Missing numbers will be sent out once the report is completed.
  - Service status update: MTA is open for business and wants to help out businesses and agencies. They wish to partner with them.
  - Fixed-Route changes have been implemented, and thus far, it has been mostly positive. Riders are grateful to have access to areas in the outer county that did not have access to fixed routes and businesses prior to this change.

- Meetings have taken place with Grand Blanc, Davison, and Fenton to get more individuals to the areas of those counties. The meetings were productive.
- MTA is continuing to look at how to expand and use the Trolley systems
- All routes are listed on the MTA website – there are new route guides with a schedule. Ed will be sharing electronic copies with the group
- Georgia Kitchen had a question about the trolleys – she inquired about if there was an opportunity for a trolley to be utilized during Flint Art Walks as they happen consistently monthly, year-round. Ed Burger responded MTA has done trips for the FIA and MIA. The trolley requests are over-the-top because MTA only has 3 trolleys and Thurs-Sat, 2 trollies are preoccupied in Fenton. Georgia made the point Fenton is a more affluent community where most residence have vehicles.

## **ANNOUNCEMENTS**

- VAAA is celebrating its 50<sup>th</sup> Anniversary on April 9 at the Genesys Banquet Center. They are seeking nominations for Centenarian of the Year.

We will resume our next meeting on January 14 at 10 AM at Family Service Agency of Mid Michigan.

Meeting adjourned at 11:17 AM.