



**MASS TRANSPORTATION AUTHORITY
MINUTES OF THE JANUARY 26, 2023 BOARD MEETING**

PRESENT: Luke Zelle, Chair, Glenn Wilson, Scott Grossmeyer, Lisa Anderson, Joseph King, Charles Winfrey

ABSENT: Tommie Johnson, Quincy Murphy

STAFF: Ed Benning, Jacqueline Saxton, Ken Vavra, Corwin Mathews, Shawnice Dorsey, Colette Champine, Rod Evans, Ed Burger, Traci Davis, Patrick Tesler, Karl Petrich, Michael Foerster

Chairman Zelle called the regular board meeting to order at 8:02 A.M.

Comments of the Public

None

Approval of the December 22, 2022 Regular Board Meeting Minutes

Charles Winfrey made a motion, supported by Lisa Anderson, to approve the December 22, 2022, board meeting minutes. Motion passed unanimously.

Resolution #23-22 authorizing the approval of the Intent to Apply for State Formula Operating Assistance for fiscal year 2023 under Act 51 of the Public Acts of 1951, as amended.

Ed Benning stated that this resolution is an annual requirement as requested by the Michigan Department of Transportation.

Charles Winfrey made a motion, supported by Scott Grossmeyer, to approve Resolution #23-22. Motion approved unanimously.

Resolution #23-23 authorizing the General Manager to enter into a one-year Product Supply Agreement with Midwest Bus Corporation of Owosso, MI for the sale of Compressed Natural Gas to Midwest Bus Corporation.

Ed Benning stated that this agreement will allow Midwest bus to fuel CNG vehicles being repaired at their facility.

Charles Winfrey made a motion, supported by Scott Grossmeyer, to approve Resolution #23-23. Motion approved unanimously.

Resolution #23-24 authorizing the General Manager to enter into an agreement with Kettering University to develop and instruct a Hydrogen Fuel Cell Workforce Development Training Program for MTA employees, for a total amount not to exceed \$190,000.00.

Ed Benning stated that this agreement is a partnership with Kettering University to develop and implement a hydrogen fuel cell workforce development training program for MTA employees.

Scott Grossmeyer made a motion, supported by Charles Winfrey, to approve Resolution #23-24. Motion approved unanimously.

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Resolution #23-25 authorizing the General Manager to enter into an agreement with Trapeze Software Group, Inc. to implement the MobileFocus Module to the Trapeze Group Enterprise Asset Management (EAM) software program utilized by the Mass Transportation Authority Maintenance Department, for a total not to exceed cost of \$83,283.00.

Mike Foerster stated that the addition of this module will allow maintenance to track all repairs and eliminate defect cards, with repairs being entered into a tablet then to the Enterprise Asset Management (EAM) system. MobileFocus will also assist with pre and post trip inspections, accident recording; keeping parts requests and repairs all within the EAM system.

Scott Grossmeyer made a motion, supported by Charles Winfrey, to approve Resolution #23-25. Motion approved unanimously.

Budget Variance Report:

Ken Vavra presented the budget variance report to the board; informing the board on the increase of passenger fare collection ahead of last year, receipt of tax revenue, and overall expenses.

Quarterly Reports:

Ed Benning reported that we have seen a slight increase in ridership compared to last year; ridership is coming back slowly. Complaints are low but we continue to watch a couple areas for change. The Performance Indicators report was pulled from the agenda as the numbers do not reflect what is currently happening.

Glenn Wilson stated that perhaps having a QR code on buses, available for passengers to text complaints as they ride, may be something to look into.

General Managers Report

Ed Benning stated to the board that he would be attending the APTA Legislative Conference in March in Washington. Ed updated the board on federal and state funding, beginning the process to obtain the first 3 electric SUVs, and the installation of a new HVAC system in the administration building, slated to be installed in late February.

Ed Benning stated next January he will ask the board to approve free or reduced fares on Martin Luther King Jr Day, and a bus wrap or some kind of commemoration of the day. Staff will be encouraged to take part in different events around the community. Ed stated that the February issue of the MTA newsletter will honor both Bettye Hendricks and Woodrow Stanley during Black History month.

Meeting adjourned at 8:54 A.M.

