ADDENDUM #2

REQUEST FOR PROPOSAL (RFP #2021-13)
FIXED ROUTE SCHEDULING SOFTWARE

NOTICE TO ALL PROPOSERS
The Request For Proposal (RFP) is modified as set forth in this Addendum. The original RFP and any previously issued addenda remain in full force and effect, except as modified by this Addendum. Proposers shall consider this Addendum when preparing and submitting a proposal and shall acknowledge receipt of this Addendum in their proposal.

PROPOSAL SUBMITTAL DEADLINE
The proposal submittal deadline remains unchanged by this Addendum. **Proposals are due Wednesday, January 5, 2022 3:00 p.m. (EDT).**

THE FOLLOWING QUESTIONS WERE SUBMITTED AS A RESULT OF THIS RFP:

1. What is the term length for the awarded vendor of the contract?

   Answer: We would like to purchase the software for a year with a year over year renewal option. If a vendor has a preferred length of time, they can put that in their response to the RFP.

2. What is the spec that Moovit requires to integrate our blocking, runcutting, and scheduling?

   Answer: The selected vendor would be required to work with Moovit to produce an output to match the API requirements. This feature is one that we understand will require time to build that relationship and not expected to occur at initial deployment.

3. Do we have to have the capability to export and print employee lists?

   Answer: It is desired to be able to export or print employee lists.

4. Can you please share with us your Collective Bargaining Agreement? Knowing your CBA would inform us of how complex your rules are and if we can support them in our software.

   Answer: Our CBA document has been uploaded to the Michigan Inter-governmental Trade Network (MITN) a Regional Bid Notification System at https://www.bidnetdirect.com/mitn.

5. Can you provide more information about where the employee lists should come from, given that this is not for bidding software?

   Answer: The employee list is not a primary need for the scheduling software.

6. For features we don't currently have but would be willing to commit to building, what timeframe would MTA allow to build features if awarded?

   Answer: We would like to have these features available within 3-6 months.

7. Section 3.1 indicates that this RFP is an electronic submission. However, Section 4 requires a Price Proposal Form to be "signed and **placed in a sealed envelope**." Further, Section 6.5 states that "Each Proposal shall be **signed in ink**." Would you kindly clarify the submission requirements to ensure coherence of the electronic vs. hardcopy proposal requirements? For example, does an electronic submission require a postal mail shipping of paper copies, or rather does the electronic submission suffice with an electronic and/or scanned signature? Do we need to provide the Price Proposal Form as a separate file, or can it be included in our Technical Responses file?

   Answer: This RFP can only be submitted electronically. An electronic submission with an electronic and/or scanned signature is sufficient. You can provide the Price Proposal Form as a separate file, or it can be included in your Technical Responses file.

8. Would you provide information regarding the desire to have the ability to manage bus drivers' pick (aka "bid") and if so, explain how bus drivers select their work? More specifically, do drivers pick and choose from a list of days off and list of runs to build their own workweek, aka "Cafeteria Style Bidding", or rather does the MTA provide pre-packaged workweeks which bus drivers then pick, aka "Rostering?"

   Answer: The MTA offers a menu style bidding where the workdays and days off are packaged together. We do not have cafeteria style bidding.

9. RFP page 3, Section 2.2, Statement of Work, second bullet point, "The ability to assign garage, routes, and certain vehicle types to specific contractors and specific routes while using logic, defined parameters or polygons that reflect these assignments." Please provide details on contractors and elaborate on the definition of polygons.

   Answer: Contractors would be similar to drivers in this verbiage. We would like to be able to assign drivers and vehicles to certain routes or services we provide. Some vehicle types are not suitable for all three fixed route services. Not all drivers are qualified on all three services all of the time.

10. RFP page 4, Section 2.2, Statement of Work, third bullet point, "The ability to export schedule, block, and runcut operational inputs needed to support the Flint MTA's AVL system (provided by Moovit)." Please provide more details on the requirements of the export to Moovit, if available.

Answer: Working with Moovit, the selected vendor will agree to work with Moovit's API to load the schedule information from the scheduling software to Moovit's TimePro solution.

11. RFP page 26, Item 31, Bond Requirements. Please confirm there are no bonding requirements applicable to this RFP.

Answer: No bond required for this RFP.

12. For Software As A Service options where clients pay yearly, would 2 or 3 years suffice in our Budget Form to ensure fairness and comparability to all proposals?

Answer: An initial year with 2 follow-on operational years will suffice.

***BIDDERS MUST INDICATE ON THE EXTERIOR OF THEIR BID "ADDENDUM #2 RECEIVED"