



IFB# 2025-03
Business Intelligence, Data Analytics & Reporting Software

ADDENDUM # 1
Date of Addendum: March 03, 2025

NOTICE TO ALL PROPOSERS

The Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP and any previously issued addenda remain in full force and effect, except as modified by this Addendum. Proposers shall consider this Addendum when preparing and submitting a proposal and shall acknowledge receipt of this Addendum in their proposal.

PROPOSALS SUBMITTAL DEADLINE

The proposal submittal deadline remains unchanged by this Addendum.
Proposals are due Friday March 21st, 2024 by 3:00 PM (EDT).

ADDENDUM

The RFP is modified as set forth below:

REQUEST FOR CLARIFICATION/INFORMATION:

1. **Can you provide more details on the current toolsets/interfaces MTA uses for extracting NTD data?**

Answer: Please see Section 2.3 of the RFP document.

2. **Are there any specific data sources or legacy systems that need to be integrated into the new solution?**

Answer: Please see Section 2.3 of the RFP document.

3. **What are the critical milestones a proposer must adhere to through the project timeline?**

Answer: This topic will be discussed once a contract award has been made.

4. Are there any potential risks or foreseen challenges that could impact the project schedule?

Answer: MTA intends to lay out a project schedule with the awardee of RFP 2025-05.

5. What KPIs will be used to measure the success of the BI and Data Analytics solution?

Answer: Please see section 2.3 of the RFP document.

6. How will the data from various internal MTA tools be aggregated and transported into the new system?

Answer: The various tools will have to be directly connected to the solution, or a system will have to be established for uploading data to the solution. MTA intends on leaning on the proposer for guidance on this topic.

7. Can you provide detailed specifications for the technical environment, including data security measures required for compliance?

Answer: Please see section 2.3 of the RFP document.

8. How do you envision the role-based access control and audit logging features in the new system?

8. Answer: The MTA envisions user access and authorities to be based on their role and responsibilities, to support segregation of duties and create/update and read/inquire only separation, for instance.

9. What is the expected ROI, and how should cost and revenue allocations be managed within the solution?

Answer: There is no firm ROI amount. Cost and Revenue allocations within the managed solution are desired, however, not required.

10. Which operational processes do you primarily want to automate or streamline with this solution?

Answer: Reporting in general (NTD, OAR, Board Reports, etc.) is a major time sink today, however, it is MTA's goal to establish companywide KPI's to gain business insight and make informed decisions.

11. Will there be specific training sessions, and who are the intended audience (trainers/super users/end-users)?

Answer: MTA intends to abide by its 'train-the-trainer' philosophy. There will be a user system in place with varying permissions structures.

12. What level of ongoing technical support and service level agreements (SLAs) do you anticipate needing post-implementation?

Answer: MTA envisions supplier commitment for problem response and resolution based on impact to our business.

13. What criteria will be used to evaluate and select the most suitable vendor for this project?

Answer: Please see Section 5 of the RFP document.

14. Are there any constraints or preferences regarding the demonstration and deployment of the proposed solutions?

Answer: Discussion regarding demonstrations will take place during the interview phase of the RFP. Relevant Sections are 2.3 and 5.2.

15. Does MTA have an existing relationship with Microsoft (Azure) or AWS?

Answer: Not directly, through MTA does use both software packages via other SaaS arrangements.

16. Is MTA looking for a pre-package solution?

Answer: MTA would prefer a pre-packaged solution however, MTA also like the ability to customer and modify any pre-packaged solution to suit its goals and objectives.

17. Will there be contract negotiations after MTA has accepted a proposal?

Answer: Yes. It is standard operating procedure after an RFP is awarded to begin contract negotiations. Please see Sections 5, 6 and 7 for more information.

*****BID SUBMITTORS MUST INDICATE ON THE EXTERIOR OF THEIR BID
PACKAGE “ADDENDUM #1 RECEIVED”*****

END OF ADDENDUM #1