



**RFP# 2025-06
Regional Partnership Study**

**ADDENDUM # 2
Date of Addendum: April 7, 2025**

NOTICE TO ALL PROPOSERS

The Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP and any previously issued addenda remain in full force and effect, except as modified by this Addendum. Proposers shall consider this Addendum when preparing and submitting a proposal and shall acknowledge receipt of this Addendum in their proposal.

PROPOSALS SUBMITTAL DEADLINE

The proposal submittal deadline remains unchanged by this Addendum.
Proposals are due Monday April 14th, 2025 by 1:00 PM (EDT).

ADDENDUM

REQUEST FOR CLARIFICATION/INFORMATION:

1. The selection criterion on page 13 refers to qualifications and abilities for transit zero emission fleet technology/planning and costs for the overall proposed Zero Emissions Fleet Transition Rollout Plan. Zero emission fleet planning is not including in Section 2: Scope of Work. Can MTA confirm that the Regional Partnership Study does not include a Zero Emission Fleet Transition Rollout Plan?

Answer: The partnership study does not include a zero-emissions fleet plan.
Updated:

Key Personnel and Company Experience: This criterion is a combination of Proposer's prior experience in planning and the qualifications of the person(s) assigned to perform the tasks. The qualifications of professional personnel will be measured by experience on projects similar to that

described in this RFP and education. The Selection Committee will consider the reputation and past performance of the Proposer as presented in the Proposal or as is determined by review of information available from references and/or other resources.

Price Proposal: This criterion refers to the overall cost of the proposed Regional Partnership Study Plan as well as a cost breakdown based on the listed tasks.

2. **Task #5 on page 8 of the RFP is labeled “Financial Analysis of different levels of Operating and Maintenance Agreements,” but the description below this heading relates to the study’s final report. Can you provide a description of the task effort envisioned to support Financial Analysis of different levels of Operating and Maintenance Agreements? Should the task elements described on the bottom of page 8 of the RFP to Integrate Comments into Final Report; Present Final Report to MTA and STARS Management; and Final Report and Deliverables be considered a separate Task 6, “Final Report”?**

Answer: Task #5 heading changed. The idea of this section is to describe the work going into the final report. Task #4 includes financial analysis which would incorporate a review of any operating and maintenance agreements as needed.

Task #5 changed to:

Final Report: Financial Analysis of different levels of Operating and maintenance Agreements.

3. **Does MTA anticipate holding interviews with selected team members in-person or electronically?**

Answer: This could be done either way. A hybrid approach may be an option as well. This can be worked out with the selected vendor.

*****PLEASE SEE CHANGED PRICE PROPOSAL FORM BELOW*****

PRICE PROPOSAL FORM
ATTACHMENT A

(This form must accompany your Proposal). Failure to complete this form shall result in your Proposal being deemed nonresponsive and rejected without any further evaluation. RFP 2025-06

Task 1 Develop Work Plan and Schedule - Cost \$ _____

Task 2 Outreach and Data Collection - Cost \$ _____

Task 3 Service Area Profiles - Cost \$ _____

Task 4 Organizational analysis of the MTA, STARS- Cost \$ _____

Final Report: Financial Analysis of different levels Operating and Maintenance Agreements - Cost

Total Cost of Tasks 1 through Final Report \$

Notes: [View](#) [Edit](#) [Delete](#) [Print](#) [Email](#)

PROPOSER INFORMATION

Company & Title _____

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Printed Name of Authorized Representative: _____

Title: _____

Signature: _____

*****BID SUBMITTORS MUST INDICATE ON THE EXTERIOR OF THEIR BID PACKAGE "ADDENDUM #2 RECEIVED"*****

END OF ADDENDUM #2