

Request for Proposal: 2019-08 Security Guard Services

The Mass Transportation Authority (MTA) is soliciting proposals from qualified security firms to provide Security Services for various MTA facility locations. The effective start date of the contract shall be June 1, 2019.

Sealed proposals must be received by the MTA, located at 1401 S. Dort Hwy, Flint, MI 48503 at the Admin. Bldg. on or before 10:00 A.M. (EDT), Monday, April 8, 2019. The full RFP can be obtained electronically on the Bidnet Direct website at <https://www.bidnetdirect.com/>. Bidnet Direct will be used to issue any addenda or information relative to the RFP requirements.

The MTA reserves the right to waive any informality in the request for proposals; to reject any or all proposals; and to make any award which it considers to be in the best interest of the MTA. The MTA reserves the right to use whatever reasonable and prudent evaluation techniques it deems appropriate.

No proposal may be withdrawn for a period of ninety (90) days after submission.

SCOPE OF WORK

OVERVIEW

The MTA is seeking a qualified security firm to provide Security Guard Services as depicted here in the Scope of Work. This is a "Best Value" procurement with a contract term of two (2) years with the option to renew for three (3) additional one (1) year periods upon mutual agreement and have an effective date of June 1, 2019. All Contractors shall be licensed by the State of Michigan.

MINIMUM REQUIREMENTS

Proposers will be deemed nonresponsible and rejected without any further evaluation if they as a Business do not meet the following qualifications:

The Proposer must have five (5) years continuous experience providing security guard services that included a variety of duties and assignments that include fixed posts, roving patrols, single site/location corporate or government/defense type installation incident with report writing experience.

SERVICE REQUIREMENTS

Proposers shall:

- Provide Security Guards to observe actual bus operations, observe and make recommendations on security related matters, and to intervene in any incident which in their professional judgment requires their assistance in order to insure the safety of the MTA operators, passengers, and property. Security Guard Services could be required at various MTA facilities however the following is a definite list of locations that the Proposer shall provide Security Guard Services:
 - MTA Transportation Center – 615 Harrison Street, Flint, MI 48502. The bulk of the services will be at this location.
 - 2-3 Guards/Shift, Mon-Fri 5am – 1am, Sat 5am – 11pm, Sun 9am – 7pm
 - Approximately 305-310 hours per week
 - The campus of the MTA main headquarters – 1401 S. Dort Highway, Flint, MI 48503.
 - 1 Guard/Shift, Mon – Fri 8am – 5pm, 6pm – 4:30am, Sat/Sun 6pm – 4:30am
 - Approximately 118.5 hours per week

- The campus of the MTA Rides to Wellness Technical Center – 1717 S. Dort Highway, Flint, MI 48503.
 - Sun thru Sat 6:30pm – 6:30am
 - Approximately hours per week

- Provide personnel to clear and release MTA vehicles for safe passage from pedestrian traffic and safety hazards.
- Provide personnel to view passengers loading and unloading from MTA vehicles to ensure safe passage.
- Provide MTA reports on the status of security conditions aboard the MTA vehicles.
- Provide personnel for follow-up on work incidents.
- Provide personnel for general surveillance of MTA personnel on security related problems.
- Provide personnel available on call, to assist MTA who encounters a security related issue.
- Provide personnel to train MTA operators and employees in security matters, as requested by MTA management.
- Provide personnel to work in conjunction with local police agencies, school liaison officers and/or special interest groups in resolving security problems related to the MTA.